



Winnebago County Geographic Information System

Call In
Friday, January 29, 2021
9:15 a.m.

Present by Roll Call:

John Donahue, North Park Public Water District
Todd Hughes, City of Rockford
Jack Armstrong, Rockford Park District
Chad Hunter, Village of Machesney Park
Chris Dornbush, Winnebago County
Tim Hanson, Rock River Water Reclamation District

Others Present:

Steven Gregg
Michael Dunn Jr.

ABSENT

Village of Cherry Valley. City of Loves Park

CALL TO ORDER

The meeting was called to order at 9:20 AM

APPROVAL OF MINUTES

Motion to approve the minutes from the October 23, 2020 meeting by **Rock River Water Reclamation District**; Second by **Rockford Park District**; **Minutes were approved by a vote of 6:0:2**

PRESENTATIONS & PUBLIC PARTICIPATION

None

ACTION ITEMS

None

OLD BUSINESS

a) Technical Committee Updates

Mr. Gregg reported that Ayres and Associates returned his email inquiring about a quote to replace the missing monuments discovered in last year's control monument inventory. They also commit to sending a geometry file indicating where all monuments are so that WinGIS can decide if additional monuments are required. Since it has been some 20 years since the initial placement, parts of the County may have been developed that are without monuments. A subcommittee was formed from the Technical Committee to listen to proposals, create and review the RFP for new aerial photography as well as make a selection once RFPS are submitted. The Subcommittee is comprised of Steve Thompson (Loves Park), Chris Dornbush (Winnebago County), Jonathan Oelschlager (City of Rockford), Justin Kink (RRWRD) as well as Sarah Stromberg and Steven Gregg from WinGIS.

NEW BUSINESS

a) 2021 Aerial Photography Selection

As mentioned above, the Technical Subcommittee listened to presentations, created the RFP and reviewed the submissions. There were a total of 4 submissions entered ranging from \$38K to \$60K. The Subcommittee scored each application using a scored weighting certain criteria. It is the same score card used for the last Aerial RFP given to WinGIS by the Winnebago County purchasing department. All members of the Subcommittee has the same two companies as their top two point getters. Scores were compiled and Kucera, Inc. was the committee's selection. Mr. Gregg notes that among the previous work profiles included in Kucera's quote was McClean County, IL and their contact was, former WinGIS employee, David Peters. Mr. Gregg reached out to Mr. Peters to inquire as to whether or not they were satisfied with Kucera and their final product. Mr. Peters indicated they were very pleased with the photography they received from Kucera.

Mr. Gregg noted WinGIS also requested with each quote some additional pricing on various options such as planimetrics, 3" photography, and contours. With WinGIS' contours being nearly 14 years old, there is interest in updating them. All prices for contours were nearly the same cost as the actual aerial photography. With that being the case, the Subcommittee agreed it is something we would have to budget for in the future, rather than include it in this purchase. Two other options, however, were introduced to the Subcommittee. The first by Jonathan Oelschlager indicating that the State of Illinois provides a free download from which Counties could derive their own contours. Jon was part of a team that that did this in Kendall County, IL. The second option was brought forward by Steven Gregg. Mr. Gregg noticed that as part of Kucera's quote they included an option for machine-generated, basic contours for \$11K. Kucera agreed to send samples to the Subcommittee so they could see the quality in order to better make their decision. If the quality is acceptable, WinGIS could potentially get aeriels and contours for under \$50K.

Rock River Water Reclamation District makes a motion to accept the Subcommittee's recommendation to select Kucera for \$38K to provide aerial photography. Second by Winnebago County. Motion passes 6:0:2. John Donahue suggests that perhaps a second motion may be necessary allowing the Subcommittee the latitude to, based on the quality of the contours, move ahead with purchasing the machine generated contours for \$11K. **The motion is made by Winnebago County. Seconded by Rockford Park District. Motion passes 6:0:2.**

b) Policy Committee Vice Chair

With the retirement of Glenn Trommels from the City of Rockford, there is a vacancy at the Vice-Chair position on the WinGIS Policy Board. **Mr. Donahue nominates Tim Hanson of Rock River Water Reclamation District for Policy Board Vice-Chair. The motion is seconded by Machesney Park. The motion passes 6:0:2.**

OTHER MATTERS

- a) Introduction of Todd Hughes as the new Director of Information Technology for the City of Rockford and WinGIS Policy Board member.

NEXT MEETING

The next WinGIS Policy Meeting will be held Friday, February 26, 2021 at 9:15 am – Call In

ADJOURNMENT

Motion to adjourn by **Rock River Water Reclamation District**; Seconded by the **Machesney Park. Motion approved by a vote of 6:0:2.**

Respectfully submitted,

WinGIS Participating Agencies

Winnebago County – City of Rockford – Rockford Park District – Rock River Water Reclamation District -
City of Loves Park – Village of Machesney Park – North Park Public Water District – Village of Cherry Valley –

Village of Roscoe – City of South Beloit

313 N. Main St, Rockford, IL 61101

Phone (815) 319-4450 – Fax (815) 987-1854

www.wingis.org