



Winnebago County Geographic Information System

**Regional Design Center
Friday, January 31, 2020
9:15 p.m.**

Present by Roll Call:

John Donahue, North Park Public Water District
Jonathan Oelshlager, City of Rockford
Tim Hanson, Rock River Water Reclamation District
Jack Armstrong, Rockford Park District
Chad Hunter, Village of Machesney Park
Christopher Dornbush, Winnebago County

Others Present:

Steven Gregg, Michael Dunn

ABSENT

City of Loves Park, Village of Cherry Valley

CALL TO ORDER

The meeting was called to order at 9:15 AM

APPROVAL OF MINUTES

Motion to approve the minutes from the December 19, 2019 meeting by **Winnebago County**; Second by **Rock River Water Reclamation District**; **Minutes were approved by a vote of 6:0:2.**

PRESENTATIONS & PUBLIC PARTICIPATION

None

ACTION ITEMS

None

OLD BUSINESS

a) Technical Committee Updates

Mr. Gregg reported it is business as usual for the most part. Some ongoing connectivity issues with the City of Rockford were being addressed. In fact, as of the morning of the meeting measures were taken to move an instance of the WinGIS sql database to improve connection speed. In addition to that WinGIS continues to work on individual projects for its various member agencies. Mr. Donahue inquired as to whether this was the year in which WinGIS was acquiring new aerial photography. Mr. Gregg replied that it was not, and that it would be next spring.

NEW BUSINESS

a) Executive Director Report

Mr. Dunn informed the group that he, Julia Halsted, Jon Paul Diipla and Steven Gregg have been engaged in weekly meetings to complete a draft of the FY21 budget with the intention to have a draft

completed by March for the board's review in April, with the ultimate goal of approval by June for the beginning of the next fiscal year beginning July '20. Mr. Dunn goes on to say, when asked by Mr. Donahue about the timing of all agencies that make up the R1PC, that the R1PC budget as a whole cannot be approved until the WinGIS, Land Bank and MPO budgets have been approved by their respective boards. Mr. Dunn also indicates that a significant item in everyone's upcoming budget will be the cost of renting a new facility. Mr. Dunn indicates that we hope to have a contract signed by March. An RFI has been released which yielded 9 responses, 8 of which were located in downtown Rockford and 1 on the east side of Rockford. The defined territory did include Boone County in accordance with the boundaries of the R1PC. 8 of the 9 responses were qualified, which included the east side of Rockford location. Steven Gregg and Sarah Stromberg of WinGIS are part of the 5 person selection committee. Mr. Donahue inquired about what priority scoring processes the R1PC was going to use when evaluating locations. Mr. Dunn indicated that we had minimum level requirements and then considerations. Top priority, however, was going to be price since we are a government organization funded by the taxpayer. As a rule, Mr. Dunn states that the R1PC is avoiding retail storefront locations. Sharing space with other tenants of potential locations for large meetings is also an option. Mr. Dornbush inquired as to whether or not WinGIS agencies should expect to see a large increase in their yearly contributions. Mr. Dunn responded that the R1PC as whole, including WinGIS, would look for ways to offset the costs so that a large budget hit would not be incurred by any agencies. Mr. Donahue raised more of a concern over potential one-time costs associated with the relocation such as movers or a renovations to the new space. Mr. Dunn indicated that the R1PC was evaluation how much inventory is being taking in the move and how to plan the most efficient relocation. Mr. Gregg also noted that the move would not affect the day to day operations of any WinGIS agency as our servers are located in the Winnebago County IT department at 404 Elm St.

OTHER MATTERS

NEXT MEETING

The next WinGIS Policy Meeting will be held Friday, February 28, 2020 at 9:15 pm in the Regional Design Center (315 N. Main Street, Rockford).

ADJOURNMENT

Motion to adjourn by **Winnebago County**; Seconded by the **Rock River Water Reclamation District**.
Motion approved by a vote of 6:0:2.

Respectfully submitted,

WinGIS